

## New Business Late Submission Form for Small Groups

(For groups with 1 to 100 eligible employees.)

## Please sign below. Your signature acknowledges the following:

- A new small group business case has been submitted to EmblemHealth after the deadline for 1st of the month effective date.
- The case will be subject to review and approval by EmblemHealth's Account Services, Sales, and Compliance Departments.
- The application for coverage may not be approved until after the effective date, if submitted after the 1st of the month.
- If approved, EmblemHealth may not be able to produce a Group Number or Member ID cards for five (5) to seven (7) business days thereafter.

## **Group Information**

1. Group Name	
2. Group Address	
<b>3.</b> Group Administrator Signature	<b>4.</b> Date (MM/DD/YYYY)

## **Broker Information**

1. Broker Name	
<b>2.</b> Broker Signature	<b>3.</b> Date (MM/DD/YYYY)

Group Health Incorporated (GHI), HIP Health Plan of New York (HIP), HIP Insurance Company of New York and EmblemHealth Services Company, LLC are EmblemHealth companies. EmblemHealth Services Company, LLC provides administrative services to the EmblemHealth companies.